

SIGNAL MOUNTAIN COMMUNITY GUILD

55th ANNUAL

Dogwood Luncheon

WEDNESDAY, APRIL 30 | 10:00 AM TO 1:30 PM

Thank you for participating in our Dogwood Luncheon. All organizations supporting this event will be featured on all Guild social media and luncheon slideshow. Please select the option(s) in which you would like to participate:

EVENT SPONSORS (\$300)

In gratitude for your support, all event sponsors will receive the following:

- Business or Organization name will be included on all printed materials given to attendees.
- Business or Organization will be featured on a 3' x 5' board at entrance to event and on signage at the bar.
- Business or Organization name will be featured in all event-related publicity, including post-event publicity (www.smcguild.org & The Mirror).

VENDORS (\$150 8-ft. table \$75 3-ft. table)

- You will have from 10:00 a.m. to noon to interact with guests.
- Lunch will not be provided, but can be purchased for \$35 in advance.
- Tables will be provided for your displays.
- Table linens will be provided for your table.
- Set up will be the morning of the Luncheon from 8:30 a.m. – 9:30 a.m.
- Displays are to be removed before the luncheon ends at 1:30 p.m.

TABLE DECORATIONS (\$50)

- Provided: Round tables seating 8 including white round tablecloth, white china, and white napkins. The table will be set prior to your arrival.
- Tablescapes: Centerpiece and any décor to represent your organization or business
- Dimensions: We ask that you try to avoid blocking the view of those at the table
- Favors for your guests are optional.
- No items may be hung from the ceiling. We kindly request no balloons.
- Set up will be the morning of the Luncheon from 8:30 a.m. – 9:30 a.m.
- Displays are to be removed following the luncheon at 1:30 p.m.

DONATIONS

- Items donated may be used as door prizes or in auction baskets and may be combined with other donations.
- Please include your **business card** and **item value** with each donated item.
- A Guild member will schedule a time to pick up your item(s) at your convenience.

As a 501(c)4 non-profit organization (tax ID: 62-6043089), we greatly appreciate the local business partnerships that help us achieve our mission to support civic, social welfare, and education organizations on the mountain. *Please consult your tax advisor regarding tax exemptions for donations to a 501(c)4 non-profit organization.*

Questions? Contact Amanda at **(901) 428-4141** (call or text) OR at [**SignalMountain.Community.Guild@gmail.com**](mailto:SignalMountain.Community.Guild@gmail.com).

Please complete the form below and return it with your check.

If you pay via Venmo, please either scan and email a PDF of the completed form to **SignalMountain.Community.Guild@gmail.com** or just include the information below in the body of your email.

VENMO OR CHECK MUST BE RECEIVED BY **APRIL 15TH**

Your Name _____

Company Name _____

Phone _____

Email _____

Option(s) selected for participation:

Event Sponsor - \$300 Vendor - \$150

Table Sponsor - \$50 Vendor - \$75

Donation – Please include the value of each item

Please list the item(s) you would like to donate for our silent auction:

Payment Options:

1. Venmo @**SignalMountainGuild**

Make sure to put your Business/Organization name in the comment section.

2. Check payable to Signal Mountain Community Guild. Mail to:

SMCG
Attn: Amanda England
5 Highdown Court
Signal Mountain, TN 37377

We look forward to making this year's Dogwood Luncheon a huge success thanks to the support of community businesses like yours!

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